



State of Maine

Notice of Missing Documents or Unusual Situations

To: BMV – Title Section Date _____

From: Branch Office _____ Municipality _____

Re: CTA # _____ Owner _____

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- Please return attached Original Bill of Sale to owner.
- Last valid registration issued to this owner; verified by _____ and returned to owner.
(This is when additional proof is required by registrant whose title is with the lien holder. This is not in lieu of original registration document required for import vehicles or title-exempt states/countries.)
- Manufacturer's Certificate of Origin (MCO) is missing.
Reason _____
- Prior Title is missing.
Reason _____

**The following documents were given to the registrant at the time of transaction:
To be forwarded to the Title Section to be matched up to the CTA.**

- MVT-10 – VIN Inspection Form (This form has to be completed at time of registration, however, if this is an import, the vehicle may not be present and thus requires a police officer's completion.)
- MVT-30 – Letter to out of state Lien holder or Lessor
(The yellow copy of CTA should be included with this letter.)
- MVT-32 – Odometer Information Form
(only if odometer reading is unknown and the vehicle is not present at time of registration.)
- Signature Missing. Copy given to owner for additional signature.
Reason _____

Notes: